



**Nairobi Baptist Church**  
*Advancing the Kingdom of God*

### **TENDER ADVERT**

**TENDER NAME; PROVISION OF PRIVATE SECURITY GUARD SERVICES FOR NAIROBI BAPTIST CHURCH.**

**TENDER REF: NBC/PROC/ 01/09/2023-2025**

**COMMENCEMENT DATE: TUESDAY, 5<sup>TH</sup> SEPTEMBER 2023.**

**CLOSING DATE: MONDAY, 25<sup>TH</sup> SEPTEMBER 2023.**

1.1 NBC invites sealed tenders from eligible candidates for the Provision of Private Security Guard Services. This invitation is made through the NBC website and notice boards within its assemblies.

1.2 Tender documents may be viewed and downloaded free from the website ([www.nairobibaptist.co.ke](http://www.nairobibaptist.co.ke)). Tenderers downloading the tender document must forward their particulars immediately to [procurement@nairobibaptist.co.ke](mailto:procurement@nairobibaptist.co.ke) to facilitate further clarification or addendum. The price charged for the hard copy tender document shall be Kshs. 1,000.00 and can be obtained at the Front Office at NBC Ngong Road only.

1.3 Prices quoted should be inclusive of all taxes and delivery costs must be expressed in Kenya shillings and shall remain valid for a period of 90 days from the closing date of the tender.

1.4 Completed tender documents are to be enclosed in plain sealed envelopes, marked with the **Tender Reference and Tender Name**, and be deposited in the Tender Box at the NBC Head Office located along Ngong Road to be addressed to:

**Pastor in Charge of Operations  
Nairobi Baptist Church  
P.O Box 44128 - 00100  
NAIROBI**

To be received on or before Monday, 25<sup>th</sup> September 2023 at 12:00noon East Africa Standard Time

1.5 Tenders must be accompanied by a Bid Bond/Tender Security of **at least 2%** of the tender sum in the format specified in the tender documents. Failure to attach the bid bond will lead to automatic rejection of the tender.

1.6 Tenders will be opened immediately thereafter in the presence of the tenderer's representatives who may choose to attend the opening at the NBC Ngong Road **Bethel Sanctuary**.

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